



EXPERIENCED OFFICER

Checklist of Mandatory Application Documents

Surname: _____

First Name: _____

Middle Name: _____

The following list of documents **must** be included with your application package in chronological order. Applications received missing **any** of the documents indicated below will not be accepted – you will receive an email requesting you resubmit your **entire** completed package. This checklist **must** be submitted with your application package as well. **Please do not submit binders or folders with hard copy applications.**

Initial the boxes when you have included the documents with your application package.

<input type="checkbox"/>	Completed Checklist of Mandatory Application Documents
<input type="checkbox"/>	Cover Letter
<input type="checkbox"/>	Resume
<input type="checkbox"/>	Completed Police Constable Application Form (handwritten in black ink or typed with electronic signature)
<input type="checkbox"/>	Photocopy of First Aid Certificate and CPR Level “C” Certificate. <i>*These certifications must remain valid throughout the Experienced Officer Selection Process</i>
<input type="checkbox"/>	Proof of successful completion of four years of Ontario Secondary School Education or equivalency (copies of diploma and transcripts required). <i>*If you do not have your high school diploma and it cannot be replaced, correspondence on formal letterhead from either your School Board or High School indicating your name, dates attended and diploma awarded is required in addition to your transcript.</i>
<input type="checkbox"/>	Proof of successful completion of Canadian Post-Secondary Education or equivalency (copies of diploma and transcripts required from any post-secondary institution you attended, whether you completed your course of study or not, if applicable) <i>*If degree/diploma is pending, please indicate anticipated date of receipt.</i>
<input type="checkbox"/>	Ontario Police College diploma, OPC transcript/student evaluation marks, or other training facility in Canada
<input type="checkbox"/>	Completed Authorization for Release of Information (handwritten in black ink or typed with electronic signature)
<input type="checkbox"/>	Confidential Applicant Survey Form (handwritten in black ink or typed with electronic signature)
<input type="checkbox"/>	Proof of current Fitness Test – PIN, PARE, POPAT, PREP
<input type="checkbox"/>	Comprehensive list of all training/courses completed
<input type="checkbox"/>	Comprehensive list of all volunteer work/community service completed during the past five years