

AODA TRAINING CERTIFICATE

**TO: THE REGIONAL MUNICIPALITY OF YORK POLICE SERVICES BOARD
(the “Board”)**

**RE: Agreement dated _____ between CONTRACTOR NAME
(the “Agreement”)**

Pursuant to Section 7 and Section 80.49 of *Ontario Regulation 191/11, Integrated Accessibility Standards* (the “**Regulations**”), made under the AODA, the Vendor shall ensure that all of its employees, agents, volunteers, or others engaged by the Vendor in the delivery of goods, services and/or facilities under this Contract receive training in connection with the provision of these goods, services and/or facilities to persons with disabilities. Such training shall be provided in accordance with the Regulations and shall include, without limitation, a review of the purposes of the AODA, the requirements of the Regulations and the *Human Rights Code* as it pertains to persons with disabilities.

The Vendor represents and certifies to the Board that:

1. the AODA training provided by the Vendor includes the following:
 - a. A review of the purposes of the AODA, the requirements of the Regulations and the *Human Rights Code*;
 - b. How to interact and communicate with persons with various types of disability including persons with disabilities who use assistive devices or require the assistance of a guide animal, or a support person.
 - c. How to use equipment or devices that are available on the premises that may assist in the provision of goods and services to a person with a disability.
 - d. What to do if a person with a particular type of disability is having difficulty accessing the Vendor’s goods or services.
2. the Vendor, its employees, agents, volunteers, and other persons engaged by the Vendor in the provision of goods, services and/or facilities under this Contract have received the required AODA training;
3. the required AODA training is delivered on an ongoing basis, including new employees, agents, volunteers and other persons engaged by the Vendor;
4. the Vendor keeps a record of the training provided and the number of individuals who have received AODA training;
5. under this Contract the AODA training is required by the following number of individuals: _____; and
6. the following number of individuals have received AODA training as of the date of this Certificate:

The source of the AODA training provided by the Vendor is:

- York Region Accessible Customer Service Training
- Integrated Accessibility Standards Training
- Alternate training program that meets the requirements listed above

Signature: _____

Vendor Name: _____

Name: _____

Date: _____