

COLLISION INFORMATION

Date: _____ Time: _____

Location: _____

Other driver: _____

Other person's driver's licence number: _____

Other driver's address: _____

Other driver's contact numbers:

Home: _____

Work: _____

Cell: _____

Other vehicle's plate number: _____

Make and colour: _____

Owner of other vehicle (if not the driver): _____

Address: _____

Other vehicle's insurance company: _____

Other vehicle's insurance policy number: _____

Expiry: _____

Witness' name: _____

Address: _____

Contact number: _____

Witness' plate number: _____

Attending officer: _____

Badge: _____

Incident number: _____

WHERE CAN I FIND THE CRC?



Date: _____ Time: _____

Viewing officer: _____

Remarks: _____



Deeds Speak

COMMUNITY RESOURCE CENTRE



Please keep this brochure
in your vehicle

Elgin Mills Centre
10720 Yonge St.
(Yonge Street at Elgin Mills Road)
Richmond Hill, ON L4C 3C9

1-866-876-5423 ext. 7700

Fax: 905-780-7514



1-866-876-5423 | info@yrp.ca | yrp.ca

WHEN SHOULD I REPORT A COLLISION AT THE COMMUNITY RESOURCE CENTRE (CRC)?

You may attend the CRC to report collisions occurring in Richmond Hill, Markham or Vaughan. If your collision occurred in another municipality, contact police to have an officer attend.

A collision may be reported at the CRC if it **does not** involve:

- Danger to motorists at the scene of the collision
- Personal injury
- Any criminal activity, such as impaired driving or stolen vehicles
- A government vehicle of any kind, including school buses, with or without passengers
- A vehicle which is transporting dangerous goods
- Damage to third-party property, such as a parked car with no owner present
- Damage to private, municipal or highway property
- A pedestrian or cyclist
- An uncooperative driver

If any of the above circumstances exist, an officer should attend the scene. No commercial vehicles are to report to the CRC. All collisions involving injury, property damage exceeding \$1,000 or damage to private, municipal or highway property must be reported to police according to the Highway Traffic Act.

Any person involved in a collision who fails to attend the centre when directed by a police officer, or when otherwise required by law, is guilty of an offence.

WHAT SHOULD I DO WHEN REPORTING A COLLISION AT THE CRC?

1. Check the list of exceptions to determine if it is necessary to have the police attend scene.
2. If it is safe to do so, remove the vehicle(s) from the roadway. If any vehicle cannot be moved, or if it is not safe to move it, call the police and await further instructions.
3. Exchange information with the other driver(s). Ensure you gather as much information about the other driver and any available witnesses, including name, address, home and business phone numbers, vehicle information and insurance particulars. If you find it helpful, record the information on the opposite side of this brochure.
4. As soon as possible, attend the CRC with your vehicle. If your vehicle is towed, it must be taken directly to the CRC without receiving any repairs or alterations. Do not bring your vehicle to the CRC after operating hours. Under no circumstances is a vehicle involved in a collision to be stored at the CRC.
5. Ensure you have proper documentation with you, including your driver's licence, vehicle ownership and insurance certificate.
6. If an officer attends the scene, make sure you record the officer's name, badge number and the incident number.

DO I REPORT A FAIL-TO-REMAIN COLLISION AT THE CRC?

Yes. Fail-to-remain collisions are also reported at the centre if it meets the above criteria and the suspect is not known.

WHAT OTHER SERVICES ARE AVAILABLE AT THE CRC?

Staff at the CRC also offer valuable information on police-related matters, including recruiting, crime prevention and community policing programs.

Most services offered by the Customer Service Unit are also offered at the CRC. They include:

- Police Criminal Record Checks
- Police Vulnerable Sector Checks
- Police Information Checks
- Copies of incident reports for insurance purposes (proof of loss or motor vehicle collisions)

